

① Fill in the gaps with the right words!

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apprentice apprenticeship break room conference room copper workshop
electrical design equipment final-assembly metal workshop overtime
pre-assembly production shift work showroom switchgears testing section
wiring working climate

Laura is in her first year of her []. She already has worked in [] where they make the products. There they have the [] for the first steps of the process and the [] for the last steps of putting together the products. She also has worked in the [] where she learned how to saw and drill into metal sheets. Next she will learn how to do [] on practice installation boards in the []. This is closely located to the [] where they check with they're electrical [] whether the components in the [] work. When she first saw those being presented in the [] she thought they were just metal cabinets. During the breaks, Laura very often chats with her colleagues in the []. This is also being used as the [] when there are meetings. All her colleagues have been nice so far, so the [] is great. So are the working hours as she doesn't have to work [] or do []. This might change when she is done being an []. Laura will soon start in the [] department where they come up with all the electrical plans.

② Connect the right answers!

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Quality Control	1		dealing customer problems
Accounts	2		organizing production schedules
IT	3		handling finances
Research and De- velopment	4		distributing the products to the customers
Logistics	5		checking that the products are not damaged
HR	6		developing new products
Customer Service	7		maintaining the computer network
Production Plan- ning	8		recruiting and training new employees
Purchasing	9		buying the raw materials

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Note